



Vancouver Educational Symposium

for homeowners, board members and community leaders

Friday, November 1, 2019 – 12:00 – 5:00 p.m.

Heathman Lodge

7801 NE Greenwood Dr, Vancouver, WA 99662

12:00 p.m. Registration / Exhibits / Light Appetizers

12:30 – 1:45 p.m. – Session 1

Seeing the Forest for the Trees: A 100,000-Foot View of Community Associations

This session will help you get acquainted with community associations. There are important differences between homeowners associations, condominium associations, and the lesser-known entities. Different laws govern different associations, and your community might be governed by one (or more!) of four completely different sets of laws. To make things even more complicated, your community is probably governed by documents that include a Declaration, Bylaws, Rules and Regulations, and more. The important actors in your community include owners, board members, managers, and vendors. That is a lot to navigate for board members and managers alike, and it can be overwhelming at times. The goal of this session is to demystify community associations by comparing the different structures and roles within the communities.

Presented by: Tim Feth, Esq., Rafel Law Group, PLLC & Shane Lewis, CMCA, AMS, CWD Group, Inc., AAMC

1:45 – 2:15 p.m. – Exhibits / Networking Break

2:15 – 3:30 p.m. – Session 2

Avoiding Pitfalls: Dealing with Difficult People & Difficult Issues

An overview of issues that can get a volunteer Board of Directors in trouble and how to avoid them, as well as tips for handling difficult people and situations. This presentation will assist board members in enforcing the governing documents of their community by applying reasonableness and following sound board policies to help avoid conflict.

Learn the different forms of dispute resolution and how to avoid costs from litigation or enforcement by governmental agencies. Learn what authority a Board has and its limits. Consistent enforcement of your association's governing documents is key to a harmonious community and this session will help point your community in the right direction.

Presented by: Duncan Kirk, CIC, CIRMS, HUB International NW and Christopher Tingey, Esq., Vial-Fotheringham

3:30 – 3:45 p.m. Exhibits / Networking Break

3:45 – 5 p.m. – Session 3

Fiscal Fitness: Tips for Building Your Associations Financial Muscles

Refresh your memory or learn the ins and outs of why it is important to keep good financial records. Strategies for budgeting will be discussed, as well as when reserve studies are required and how they are an important financial planning tool for your community. What happens when the Association comes up short? This session will give an overview of the financial operation of an Association including collections, audits, disclosure, vendor partners, etc.

Presented by: Jeremy Newman, CPA, Newman & Associates, CPA, Karen McDonald, CMCA, AMS, PCAM, RS, Association Reserves WA, LLC and Alicia Graham, CMCA, AMS, PCAM, CWD Group, Inc., AAMC

5 p.m. Wrap up / Exhibitor Give-a-ways

Vancouver Educational Symposium – 11.1.19

WSCAI Members \$25 thru 10/11; \$35 thru 10/25; \$45 after 10/25; \$55 at the door

Non-Members \$39 thru 10/11; \$49 thru 10/25; \$59 after 10/25; \$69 at the door

Name: _____ Name: _____

Name: _____ Name: _____

Association/Firm: _____

Address: _____ City/State/Zip: _____

Phone: _____ Email: _____

Enclosed is a check for \$_____ or charge the amount to my Visa MasterCard AmEx

Card #: _____ Exp.: _____ CVC #: _____

Name on Card: _____

Mail Registration Form & Payment To: WSCAI – 19101 36th Ave W, Ste. 205 Lynnwood, WA 98036

Credit Card Payment To: info@wscai.org. **For More Information:** (425) 778-6378 or michelle.leary@wscai.org

Cancellations received after October 18, 2019 will not be refunded. Substitutions are welcome.

Do NOT provide my contact information to the sponsors of this event.

Check here if you would like a certificate of attendance for this seminar.